Borough of East Pittsburgh

Rental Property Occupancy Permit Application & Tenant Registration

Occupancy Permit ☐ Annual License ☐

Rental Property Application ***Date*: _____**

Property Address*:_____

Owner's Name*:_____

Owner's Address*: _____

Owner's Contact Number Home: _____Cellular*: _____

Owner's E-Mail Address: _____

Address Usage*: Commercial ☐ Residential ☐ Mixed ☐ Number of Units*:_____

Emergency or Management Name: _____

Management Company Address: _____

Management Contact E-Mail: _____

Contact Phone Number (Day): _____ Contact Phone Number (Evening): _____

Note: The bottom section must be completed for an occupancy permit or rental license

Permit Fees – Residential: $60.00 per unit Commercial: $100.00 per unit

Owner Lives at the Address*: Yes ☐ No ☐

Unit #	Occupant Names and Date of Birth	Phone Number	Date Lease Signed	Lease Length

Applicant's Signature: _____